

**SAPIENZA UNIVERSITY OF ROME**

**FACULTY OF ECONOMICS - ACADEMIC YEAR 2016/2017**

**PUBLIC NOTICE OF THE MASTER OF THE FIRST LEVEL IN  
"EUROPEAN AND INTERNATIONAL POLICIES AND CRISIS MANAGEMENT"**

**DIRECTOR: Prof. Maurizio Boccacci Mariani**

**Master code number: 14382**

**THE RECTOR**

- WHEREAS The Law n. 341 of 19 November 1990;
- WHEREAS The Ministerial Decree 22 October 2004 n. 270;
- WHEREAS Articles 3, 5, 18 and 19 of the Sapienza University Didactic Regulation (first part) issued on 3 June 2008 with Rector's Decree n. 000547;
- WHEREAS The Regulation D.R. n. 000502 of 20 May 2010 for founding, activating and managing University Master courses, Advanced Qualification and Professional formation;
- WHEREAS The resolution of the Academic Senate dated 15/09/2011, with which the Master was founded;
- WHEREAS The resolution of the Academic Senate dated 12 May 2015, with which the list of courses offered by Sapienza University for the academic year 2015/2016 was approved;

**DECREES**

the activation of the First Level University Master in "European and International Policies and Crisis Management", for the academic year 2016/2017, at the Facoltà di Economia and the Dipartimento di Metodi e Modelli per l'Economia, il Territorio e la Finanza (MEMOTEF) of the Sapienza Università di Roma.

**1 – Goals**

The First Level Master course is devoted to students interested in achieving a real expertise in the

field of the functioning of international and non-governmental organizations with particular reference to crisis management in state and regional contexts burdened by institutional and developing transitions. The Master aims to provide, through an interdisciplinary approach supported also by a stage activity, an adequate formation on relevant topics in the European and international political agenda (employment, education, fight against poverty and exclusion, environment and energy sustainability) and to deepen the mechanisms of strategic management of regional, national and international institutions, of public as well as no profit type.

**2 – Organization of training and educational activities**

The course is taught entirely in the English language and is interdisciplinary in nature, with an equivalent of 1,500 hours of study, of which at least 300 hours are dedicated to classroom lessons and 250 are allocated to the final project-work. The remaining hours are dedicated to the following formative activities: stage or, alternatively, seminars and conferences.

The Master’s teaching yearly activity is organized in modules, analyzing topics consistent with goals related to art. 1.

The credits for each formative activity are reported below, in accordance with the regulation :

DIDACTIC ACTIVITIES	UNIVERSITY FORMATIVE CREDITS
<p><b>Module 1 – European Statistics</b>  <b>Contents:</b> This module presents the main European databases and socio-economic indicators of Eurostat, which are useful for monitoring the economic behavior of institutional units such as: households, families, companies, public administrations), as well as for checking economic convergence within the EU. A number of hours are allocated to laboratory activities for access to the data followed by their analysis and interpretation.</p>	4
<p><b>Module 2 - European Integration Policies</b>  <b>Contents:</b> The various stages of European integration are studied in detail, together with the building of the European Single Market and relevant economic policies. Laboratory activities are carried out during the module, which also support both qualitative and quantitative studies on the impact of European integration and institutional theory on growth. Some of the core themes include: cohesion and convergence policies, the origin of EU regional policy, competitive policy and State aid, EU migration and mobility.</p>	4
<p><b>Module 3 – Geopolitics</b>  <b>Contents:</b> International relations among States, geopolitical and global security issues are studied. Problems concerning the geopolitics of energy, environment, and their implications for world security are also considered. The geo-economic and geopolitical perspectives of case study States are analyzed in depth.</p>	4

<p><b>Module 4 – Economics</b></p> <p><b>Contents:</b> After an introductory session focusing on the fundamental concepts of economic analysis, the module will investigate world economic trends in the last twenty-five decades, especially in relation to the dominant ‘dualism’ model of globalization v. regionalism and its challenges. Special attention is given to the behavior of major institutions both private (e.g. multinational companies), and public ones (e.g. the International Monetary Fund). The final part of the module will concentrate on the current economic crisis, highlighting the behavior of the USA and the EU and how they are managing the crisis differently.</p>	4
<p><b>Module 5 - International organisations and international relations</b></p> <p><b>Contents:</b> Throughout the module it will be shown how the international relations in the economic field have developed, and the reasons why a liberal system, which is based on a network of international organizations that to a large extent rule it’s functioning, was established.</p> <p>Particular attention will then be devoted to analyze the structure and the activities of the main economic international organizations such as the IMF, the World Bank and other organizations which are in the “World Bank group”, such as the ICSID and the MIGA. The structure of the WTO and the functioning of the most important Agreements if trade liberalization will also be considered: the GATT1994, the GATS, the TRIPS, the discipline of subsidies and the dumping.</p> <p>Finally the controversial attempt to conclude the TTIP (Transatlantic Trade and Investment Partnership) will be examined in order to be aware of the most significant transformations which the discipline of international trade is going through.</p>	4
<p><b>Module 6 - Institution building and economic governance in Europe</b></p> <p><b>Contents:</b> This module is dedicated to the aspects of the Public Law concerning the establishment and the reform of European institutions in the process of the EU’s federalization, in view also of the Governance of the economy.</p>	4
<p><b>Module 7 - Humanitarian affairs and human rights legislation</b></p> <p><b>Contents:</b> The promotion, protection and monitoring of human rights (in particular, EU Law on the protection of economic and social rights, the freedom of expression and religion, and the fight against terrorism) are investigated. Humanitarian action and international cooperation, as well as the prevention, management and mediation of conflicts are also studied.</p>	4
<p><b>Module 8 - Crisis prevention and management</b></p> <p><b>Contents:</b> This module deals with the instruments, techniques and methods for prevention, assistance and relief in crisis situations and emergency scenarios. In particular, issues regarding the prevention and management of natural catastrophes and human-made crises, as well as the interventions necessary to sustain States and international organizations, are studied.</p>	4

<b>Module 9 - Environmental sustainability</b> <b>Contents:</b> The module addresses, from an economic and environmental sustainability point of view, the theme of the onerous task of serious environmental crisis such as energy, climate, water or the scarcity of natural resources, which have been also extended to the Regions of the Middle East and North Africa. Particular attention will be given to international agreements and European policies for sustainability and new paradigms of economic development that pass for the Green and the Circular Economy.	4
<b>Module 10 – Welfare Economics</b> <b>Contents:</b> With reference to European countries, the module describes and analyzes, individually and comparatively, the composition, temporal dynamics, determinants of demand and supply, and main public policies, of welfare spending. Education and health will be particularly examined.	4
<b>OTHER ACTIVITIES</b>	
<b>Internship</b>	<b>10</b>
<b>FINAL PROJECT WORK</b>	<b>10</b>
<b>TOTAL</b>	<b>60</b>

At the end of one or more modules, in accordance with teaching needs, written or oral or multiple choice tests will be carried out to assess the level of learning achieved by the participants.

The above mentioned didactic activities correspond to 60 university formative credits (UFC), in addition to the credits previously acquired to gain access to the Master programme.

The didactic activities will be carried out in Rome at the Facoltà di Economia, Via del Castro Laurenziano 9, or on the premises of partner institutions of the Dipartimento di Metodi e Modelli per l'Economia, il Territorio e la Finanza.

The internships, in area subjects related to the Master, will be carried out in national or international bodies (i.e.: Embassies, Istituto Superiore di Sanità, Istituto Affari Internazionali, Confederazione Nazionale dell'Artigianato e della Piccola e Media Impresa CNA, John Cabot University, etc.). The organization where the student's internship will take place will be communicated directly to the student well in advance of its commencement.

The Master's lectures will begin within and not later than February 2017 and will end around July 2017.

The other activities will be completed within December 2017.

Attendance is obligatory and is certified by the signature of the participants in each class. If a participant's hours of absence exceeds 25% of the total number of hours of class activities, he or she will not be awarded the Master Degree.

In case of poor attendance or profit or unacceptable behavior, the Master's Scientific and Didactic Committee may decide the suspension or exclusion of the participant. In such cases, paid fees are not reimbursed.

### **3 – Duration and number of available posts**

The Master course lasts one year.

The course is at close number. The maximum number of participants is fixed at 30, whereas the minimum number of students necessary to activate the Master is 12.

#### 4 – Admission requirements

There is no age and citizenship limit. In order to participate in the Master, candidates should have an excellent knowledge of the English language and be holders of at least a three year degree or any other qualification obtained abroad, which is considered the equivalent to a university degree in Italy.

Admittance to the Master is accepted by those who hold a Degree issued according to the university system preceding the D:M. 509/1999 of at least three year's duration.

##### 4.1 – Admission of students who hold an academic degree released by foreign Universities

Admittance to the Master is also allowed for students who hold an academic degree released by foreign Universities, equivalent for duration and contents to the Italian academic degree required for the admission to the course.

Students with degrees obtained abroad are requested to deliver, **without any derogation** and within the deadline of the present notice, the following documents:

**-Photocopy of the Declaration of Value and of academic certificates, translated into Italian** , of the degree achieved abroad; these translations must be released by the entitled Italian Embassy or Consulate in the country where the degree was issued. The Declaration of Value is necessary to evaluate if the level of the title allows admission to the master. The Declaration of Value must contain the following information concerning the academic degree obtained:

1. personal details of the student and degree holder;
2. legal status and type of the institution issuing the degree certificate;
3. entrance requirements for the completed degree course (including pre-university years);
4. denomination and official duration of the degree course with the full number of credits and/or hours of study involved;
5. indication of the degree 'level' (e.g. 1<sup>st</sup> or 2<sup>nd</sup> level);
6. indication of the type of university course the degree certificate will allow to apply for (for example, specify if the degree title will allow access to 2<sup>nd</sup> level /Master degree courses or 3<sup>rd</sup> level / PhD courses).

If the above requisites are missing, the Declarations of Value cannot be accepted.

**The students with a non-Italian degree can on no account be considered for provisional admission.**

Or

- **Photocopy of the Diploma Supplement** for degrees released by any European universities entitled to issue such certificate.

##### 4.2 – Provisional admission

Graduating candidates can be "provisionally" admitted to attend the Master, but, subject to decay, they must inform the Master's Secretariat as soon as they fully graduate, which must take place, with no possibility of delay, within **the last useful session of the academic year 2015/2016**.

Students provisionally admitted cannot participate to any kind of entry facility/financings (delivered according to the evaluation for Master admission) and will be put at the bottom of the list if, when it is published, their position is still that of a graduating student.

### 4.3 - Admission of auditor students

Auditor students may be admitted to the attendance of specific modules, until the acquisition of a maximum of 20 credits. The auditor is obliged to the registration on Infostud in order to obtain a Sapienza matriculation number (see art. 6 Phase 1) and to contact the Master Director manifesting one's own interest in the attendance.

The auditor is not included among those admitted on the ranking, but he/she still has to possess one of the academic qualifications required by art. 4 of this announcement.

The cost of enrollment that the auditors must pay in order to attend some of the Master modules will be calculated in relation to the credits to be achieved.

The amount of the total fee will be obtained by dividing the total tuition fee for the Master by the total number of 60 credits which, multiplied by the number of credits to be achieved, will determine the total amount of the payment.

The auditor does not pay neither the admission test fee nor the final exam one. The payment form is prepared by the University Masters Unit after receiving proper notification by the Director.

At the end of the attendance, the auditor receives a certificate signed by the Master Director.

### 5 – Incompatibility

In accordance with art. 142 of T.U. 1592/1933, contemporary registration to same level university courses is not allowed: therefore the participants to this Master cannot be enrolled, in the same academic year, to other Masters, Scuole di Specializzazione, Dottorati di ricerca, Corsi di Laurea e Laurea Magistrale. This incompatibility is extended to the holders of Assegni di Ricerca (MIUR notice of 08/04/2011 available on the reserved website <https://ateneo.cineca.it/assegnisti/>).

Courses of Alta Formazione and Formazione are not subject to this incompatibility.

### 6 – Participation modality

In order to participate in the admission selection, candidates must comply with the following modalities:

#### Stage 1 - Registration to Infostud system

The candidate must obtain a Sapienza matriculation number and password, through registration on Infostud 2.0 at the page [www.uniroma1.it/studenti/](http://www.uniroma1.it/studenti/) (click on “registrati”).

It is necessary to insert **the university degree** requested for the admission to the Master, in the personal Infostud profile in accordance with the following instructions: at the page <https://stud.infostud.uniroma1.it/studenti>, **enter Infostud 2.0 with matriculation number and password – PROFILO – TITOLI UNIVERSITARI. Graduating candidates, rather than inserting the degree date, will follow the same steps and insert the flag on LAUREANDO.**

If the candidate has already been a Sapienza student, **is not requested to be registered again**, but he can use his matriculation number and password.

In case of **loss of the matriculation number or password**, it is possible to ask for them following the instructions on <https://stud.infostud.uniroma1.it/studenti>, where it is written “*Hai dimenticato la password?*” It is also possible to send an e-mail to [settoremaster@uniroma1.it](mailto:settoremaster@uniroma1.it) requiring the reset of the personal data and attaching a scanned copy of a identity document.

#### Stage 2 – Payment of selection fees

The candidate must pay a selection fee of € 51,00 (€ 35,00 of university fee + a virtually paid duty

stamp of € 16,00), to be paid online at the institutional webpage <https://online-retail.unicredit.it/ibx/web/public/universityTaxes.jsp?url=confirm&univ=sapienza&action=pag> or in any Unicredit Bank agency in Italy before and not later than this notice's expiry date. To make the payment, it is necessary to use only the personalized form to be printed through Infostud 2.0: enter the page <http://www.uniroma1.it/studenti> with the personal matriculation, and then select: **MASTER – ACCESSO AI CORSI – insert the Master's code number: 14382 – PROSEGUI – STAMPA.**

After having printed the form from Infostud, the payment must be done through Unicredit, which operates as the university cashier, according to one of the modalities shown at the page <http://www.uniroma1.it/didattica/tasse/pagamenti>.

Only in case the ranking of the accepted candidates resulting from the selection process will not be published, the € 35 selection fee will be reimbursed, with the exception of the duty stamp, following a written communication from the Master's Director.

### Stage 3 - Preparation and submission of the application form

The candidate prepares the application form, written on plain paper, using the attachment to this notice (Annex 1) and signs it.

It must be presented together with the following documents, under penalty of exclusion from the selection:

- Photocopy of a valid identity document, duly signed and easy to read (ID card - driving license - passport);
- Photocopy of the Italian Fiscal Code;
- Photocopy of the payment receipt of the selection fee (see Stage 2);
- Self-certification (as of the D.P.R. 445/2000) of the obtained or to be obtained university degree (Annex 2);
- Curriculum vitae;
- Declaration of consent to use personal data (Annex 3);
- Photocopy of the Diploma Supplement (for the degrees obtained in European countries) or photocopy of the Declaration of Value (for non-Italian degrees);
- Self-certification (as of D.P.R. 445/2000) of any other document the candidate would like to present for evaluation in the selection process.

**Applications with incomplete documentation will not be accepted.**

The duly filled-in application form, together with the above mentioned annexes, **must reach within and not later than the 11<sup>h</sup> of January 2017** either through registered mail or hand delivered or via mail (by scanned copy .pdf), to the following addresses:

- If the application form is sent by registered mail:
- Master's Director, Prof. Maurizio Boccacci Mariani  
by the Secretariat of the Master in "European and International Policies and Crisis Management", EuroSapienza Centro di ricerca per gli studi europei internazionali e sullo sviluppo, Sapienza Università di Roma, Facoltà di Economia, Via del Castro Laurenziano 9, 00161 Roma.

If the application form is sent by post, only the receiving stamp of the competent Administrative Offices, and not the documentation expedition date, is valid. Candidates sending the application via this way of dispatch, accept the risk of its late arrival.

- If the application form is hand-delivered:  
Master Secretariat

c/o EuroSapienza Centro di ricerca per gli studi europei internazionali e sullo sviluppo, Sapienza Università di Roma, Facoltà di Economia, Via del Castro Laurenziano 9, 00161 Roma.

Address: Via del Castro Laurenziano 9, 00161 Rome.

Days: Monday and Wednesdays. Opening hours: 10 a.m. - 12.00am.

- If the application form is sent by mail:  
e-mail address: [maurizio.boccaccimariani@uniroma1.it](mailto:maurizio.boccaccimariani@uniroma1.it)

The applications, presented in modalities different from the ways described above, will not be accepted.

The applications presented later than the deadline will not be accepted.

#### Stage 4 - Admission test

The admission to the Master depends on a positive evaluation of the academic degree. In addition to the evaluation of the documents produced by the candidates, an admission test is foreseen on the 18<sup>th</sup> of January 2017 at 10 a.m. in the Centro di Documentazione Europeo of the Facoltà di Economia; the test consists in an interview on issues of general culture and knowledge of the English language. On request by the candidate the interview may also take place telematically.

The evaluation of the admission test is carried out by the Master's Director and a Selection Committee.

#### Stage 5 – Publication of the admitted candidates

At the end of Stage 4, a list of the admitted candidates in rank order of merit for any of them will be published at least 20 days before the enrolment fee payment deadline, on the Sapienza website [www.uniroma1.it/didattica/offerta-formativa/master](http://www.uniroma1.it/didattica/offerta-formativa/master) and/or on the *EuroSapienza* news board, as stated in the following art. 7.

The candidates are admitted to the Master only if they are on the shortlist; the candidates who are eligible are admitted to the Master only later on withdrawal of one of the shortlisted.

In case of potential eligible candidates, the shortlisted in the ranking who does not make the payment within the foreseen deadline, is considered a withdrawer.

This publication officially informs all interested parties and therefore no individual communication will be sent about the admission test results.

#### 7 – Payment of the registration fee to the master

The students selected to the Master must pay a fee of € 4.000,00 (four thousands).

The payment may be made either in one instalment by 8th of February 2017 or in two instalments of € 2.000,00 (two thousands) each, the first by the 8 of February 2017, and the second by the 29<sup>th</sup> of April 2017.

To make the payment, students must exclusively download the personalized form to be printed through Infostud 2.0: enter the page <http://www.uniroma1.it/studenti> with matriculation number and password and then select in order: MASTER – PRIMO ANNO — insert course code: 14382 - PROSEGUI - STAMPA.

After printing the form from Infostud, the payment may be made in any Italian branch of UniCredit Bank, the University cashier, according to one of the modalities illustrated at the page <http://www.uniroma1.it/didattica/tasse/pagamenti>.



The student who makes the payment of the enrolment fee (in one or two instalments) is considered regularly registered. Any late payment may be made only if **it is authorized by the Master's Director** and only after the complete scrolling of the list of the admitted students. Eventual late payment of the second instalment must be previously authorized by the Master's Director. Further late payments not authorized can be considered a reason for the exclusion from the course in case the Master's Director considers it as convenient.

Beyond the foreseen deadlines, the online preparation of the payment forms from the Infostud 2.0 system is not allowed, therefore the preparation of the missing forms must be requested from Master's representatives. In any case of non-compliance with the payment deadline, an extra-fee of € 65,00 for delayed payment must be paid for each late instalment. **If the delay overcomes 60 days from the deadline shown in this notice, the extra-fee for late payment is doubled (€ 130,00) for each late instalment.**

Graduating students, admitted provisionally, are allowed to pay the registration fee (in one or two instalments) only after their graduation, without the extra-fee penalty.

### **8 – Financial contributions and Scholarships**

Financing from sponsors having an agreement with the Master to cover partially or totally the registration fee may be offered to the participants, by taking into account the admission list. Master's representatives will inform directly the concerned students.

The above mentioned sponsors are required to make the payment within and not later than the deadline of the first instalment.

In case of a sponsor, not having such agreement but willing to finance a short-listed student, the Master's Director must preemptively authorize the payment within and not later than the deadline of the first instalment. If payment is made after the deadline, the enrolment fee will be increased by an extra-fee for late payment, as stated above.

### **9 – Movement and/or transfer**

Movement and/or transfer from one Master course to another is not allowed.

### **10 - Withdrawal**

Admitted participants who would like to withdraw from the Master course must inform the Master's Director in writing. The course staff must then send this information to the Settore Master Universitari of Sapienza. The registration fees already paid are not refundable.

### **11– Procedures for the final examination**

Before the final exam, participants are required:

-to pay a graduation fee of € 75,00. To make the payment, only the personalized form must be used, to be printed through **Infostud 2.0**: by entering the page <http://www.uniroma1.it/studenti> with the personal matriculation number and password, and selecting in order: **MASTER – ESAME FINALE – insert the course code: 14382 – PROSEGUI – STAMPA**. **Note that the emission date printed on the form has an emission date which is equal to the expiry date, in what the payment through bank is concerned.**

After printing the Infostud form, the payment must be made through Unicredit, which operates as the University cashier, in accordance with one of the modalities shown at the page <http://www.uniroma1.it/didattica/tasse/pagamenti>.

-to fill the **AlmaLaurea questionnaire** with the following modalities:

-the student, who **does not have his CV** in the AlmaLaurea DataBank must connect to the page <https://www.almalaurea.it/lau/registrazione/> and obtain the entry credentials;

- the student who **already has his CV** in the Alma Laurea DataBank must add his Master Degree to his profile, going to the page AlmaGo! (from the section "**studenti e laureati**"), executing the login with the personal credentials and proceeding in the following way:

- Click on **Aggiungi un titolo di studio**;
- Follow the procedure **Inserisci titolo**;
- Select **Prossimo al conseguimento del titolo**;
- Select the place where the course is performed and the University/institution of reference;
- Specify the data of the study course and go on.

To fill in the questionnaire for the end of the course, after having inserted the title, the student must go back to the page AlmaGo! and in the section "**i miei titoli**" click on "**Compila il questionario**" next to the title of the course.

After the drawing up of the questionnaire it is necessary to print the consequent receipt which must be delivered to the Master Secretariat before facing the final examination.

In case the student has lost his AlmaLaurea credentials, he can get them back through the device included in the login page. If problems rise during the registration procedure it is possible to write to [servizio.laureati@almalaurea.it](mailto:servizio.laureati@almalaurea.it) or call the green number 800/720772.

A student who has not passed the Master's final examination and would like to register for another course for the following academic year, must anyway pay the tax for the final examination before matriculation with the new course and send a proper communication to the Master's Director.

## **12 – Obtaining the Degree**

To be admitted to the final exam the students must compulsorily have:

- attended regularly at least 75% of the lectures;
- comply with the formative activities as shown in art. 2;
- paid the registration fees and the tax for the final exam;
- filled in the AlmaLaurea questionnaire and delivered the related receipt to the Master Secretariat.

The final exam consists of the preparation and discussion of a project work.

The final project work must be presented and defended before a Committee which will give its evaluation on a scale of up to 110/110 and may unanimously add honors to the maximum grade 110. The minimum grade to obtain the Master's Diploma is 66/110 (sixty-six/one hundred and ten).

The Master's Diploma is issued by Sapienza Università di Roma only after checking the regularity of the career and administrative position of the student; it does not report the grade, except if the student has achieved honors. It will be officially handed to the graduated students by the Master's Director, in accordance with the agreed modalities.

## **13- Information**

### **Master's Director:**

prof. Maurizio Boccacci Mariani  
Via del Castro Laurenziano n°9, 00161 - Roma  
Tel. 06/49766515  
e-mail: [maurizio.boccaccimariani@uniroma1.it](mailto:maurizio.boccaccimariani@uniroma1.it)

### **Master Secretariat:**

Dr. Gabriele Jori

Centro di ricerca EuroSapienza  
Facoltà di Economia  
Via del Castro Laurenziano 9, 00161 Roma  
Tel: 06/49766287  
e-mail: [international@uniroma1.it](mailto:international@uniroma1.it)

Rome, 20 ottobre 2016

F.TO IL RETTORE

**APPLICATION for the 1<sup>st</sup> Level University Master in**  
**EUROPEAN AND INTERNATIONAL POLICIES AND CRISI MANAGEMENT**  
*Academic Year 2016-2017*

**To the Director of the Master**  
**Prof. Maurizio Boccacci Mariani**  
**Centro di ricerca EuroSapienza**  
**Sapienza University of Rome**  
**Via del Castro Laurenziano 9,**  
**00161 Roma**

Mr/Mrs/Ms \_\_\_\_\_ Matriculation n. \_\_\_\_\_ fiscal  
code \_\_\_\_\_

born in \_\_\_\_\_ on \_\_\_\_\_

nationality \_\_\_\_\_

living in (City/State) \_\_\_\_\_

address \_\_\_\_\_ ZIP code \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_ e-mail \_\_\_\_\_

Italian place of stay (*only for foreigners living abroad*) CITY \_\_\_\_\_

ZIP code \_\_\_\_\_ Province \_\_\_\_\_

Phone \_\_\_\_\_ mobile \_\_\_\_\_ e-mail \_\_\_\_\_ ----- \_\_\_\_\_

Holder of the degree: \_\_\_\_\_

**requests to be admitted to the above mentioned Master.**

For this purpose, I enclose:

- Photocopy of a valid identity document, duly signed and easy to read (ID card - driving license - passport);
- Photocopy of the Italian Fiscal Code;
- Photocopy of the receipt of payment of the fee to participate in the selection process;
- Self-certification on the obtained Degree (graduating students have to certify that the graduation day is included in the academic year 2015/2016 (Annex 2);
- Photocopy of Diploma Supplement (for degrees obtained in the European countries) or photocopy of the Declaration of Value (for the degrees obtained abroad), in substitution of the Annex 2;
- Curriculum vitae;
- Declaration of consent to the use of personal data (Annex 3);
- Self-certification regarding any other documents or title useful for the evaluation in the selection

process.

I declare to having read, and agreed with, each article of the public notice of the Master's admission, to fulfill all the requirements and to be aware that, with regard to the D.P.R. 445/2000 and its modifications, giving false or incomplete declaration is a felony.

Place and Date \_\_\_\_\_

Candidate signature

\_\_\_\_\_

Annex 2

### SELF-CERTIFICATION OF THE ACADEMIC TITLE

To the Master Director  
Prof. Maurizio Boccacci Mariani  
Sapienza University of Rome  
EuroSapienza Research Centre  
Faculty of Economics  
Via del Castro Laurenziano, n° 9  
00161 Rome

I undersigned \_\_\_\_\_

born in \_\_\_\_\_ on \_\_\_\_\_

within the context of the articles 46 and 47 of D.P.R. n. 445/2000 and its modifications, and aware of the penalties foreseen by the art. 76 of the same D.P.R. concerning false certifications and mendacious declarations mentioned there,

### DECLARE

I have achieved the degree (B.A, M.A, other) \_\_\_\_\_ in \_\_\_\_\_

on(date) \_\_\_\_\_ at the Faculty of \_\_\_\_\_ of

the University \_\_\_\_\_ with the following grade \_\_\_\_\_ and submitted

the dissertation under the following title \_\_\_\_\_

Mentor \_\_\_\_\_

*(If the candidate is a graduating student)*

the achievement of the Degree (B.A., M.A., other) \_\_\_\_\_

in \_\_\_\_\_ is expected by the date \_\_\_\_\_ of  
the academic year \_\_\_\_\_ at the Faculty of \_\_\_\_\_ of the University \_\_\_\_\_  
\_\_\_\_\_ submitting the final dissertation under the  
following title “ \_\_\_\_\_ ”  
Mentor \_\_\_\_\_.

**In both cases, the degree for Master admission must be achieved within and not later than the last session of the academic year 2015/2016.**

**For the degrees achieved abroad, the present self-certification is replaced by the Diploma Supplement or Declaration of Value.**

Place and Date \_\_\_\_\_

Candidate signature \_\_\_\_\_

Annex 3

### **Declaration of consent in compliance with the Decreto Legislativo n. 196/2003 – Code concerning personal data**

#### **Aims of the use**

In compliance with the art.13 of Decreto Legislativo n. 196/2003 data provided by you will be use only to the necessary extent and for the aims related to the registration and frequency of the course.

#### **Modalities for the use and interested persons**

The use will be done with manual and electronic modalities. The data could be communicated to other Institutions or private and public Bodies only when strictly necessary to the aims of the implementation of the course.

#### **Nature of communicated data and consequences in case of refusal**

The communication of the data is compulsory, and the possible refusal to supply such data implies the impossibility to proceed to the course registration and the carrying out of related activities, as well as to the formative activities.

#### **Owner of the data and liable for their use**

The owner of the use of data is the Sapienza Università di Roma through its legal protempore representative, the Magnifico Rettore, located because of his office in the University residence. The Master's Director is liable for the use of data.

#### **Rights deriving from the art.7 of Decreto Legislativo n.196/2003: Right of access to personal data and other rights**

The interested party has the right to receive confirmation of the existence or not of the personal data referred to him, even though not yet registered, and their communication in an understandable way.

The interested party has the right to obtain the indication:

- a) of the source of personal data;
- b) of the aims and modalities of the use;
- c) of the method applied in case of a use deployed through the use of electronic devices;
- d) of the information useful to identify the owner, the liable persons and the representative appointed in compliance with the art.5, par. 2;
- e) of the subjects or categories of subjects to whom the personal data can be communicated or who are entitled to make acquaintance of them as the appointed representative in the State territory, liable persons or appointees.

The interested party has the right to obtain:

- a) the updating, the rectification or, when he has such interest, the integration of data;
- b) the cancelling, the transformation in an anonymous form or the blockade of data used illegally, included those for which it is not required the preservation deriving from the aims they have been collected and afterwards used;
- c) the certification that the operations here indicated under a) and b) have been communicated, also for what their content is concerned, to those to whom data have been communicated or diffused, excluding the case when such accomplishment is impossible or implies a deployment of means clearly out of proportion with the protected right.

The interested party has the right to object, totally or partially:

- a) for legitimate reasons to the use of personal data of his concern, even if in line with the aim of collection;
- b) to the use of personal data of his concern for purposes of forwarding promotional stuff or direct sale or to implement market research or commercial communication.

Place and Date \_\_\_\_\_

Candidate signature \_\_\_\_\_